



P.O. Box 466  
22 Black Hawk Lane  
Elizabethtown, PA 17022  
Toll Free Phone (877) 944-7697  
Toll Free Fax (800) 251-1498

May 15, 2018

Re: Alabama State Sales Tax

Due to the continued growth of our insulation and related accessories business, Appalachian Insulation Supply has now reached a sales threshold requiring us to charge Alabama state sales tax (and remit it to the state of Alabama) on all deliveries in Alabama beginning **June 1, 2018**.

Appalachian is registered with Alabama via the Simplified Sellers Use Tax Program with account number SSU-R009981616. This program requires Appalachian to collect tax at the rate of 8% regardless of delivery location. This will fully satisfy all state and local sales tax obligations.

If your business is exempt from Alabama state sales taxes, Appalachian is required to have on file either a copy of your valid Alabama sales tax license or certificate of exemption. Please return the relevant document to:

Fax: 800-251-1498  
Email: Customer-Service @AIS1.us  
US Mail: 22 Black Hawk Lane, Elizabethtown, PA 17022

If you have any questions, please call Customer Service at 877-944-7697.